



Email Notification for eOPF (Electronic Official Personnel Folder)

One of the benefits of eOPF is that it sends an automatic email notification when documents are added to your personnel folder. This feature was not activated when Langley employees were given access in early March. Since that time, NASA has completed testing and will soon activate this functionality.

Employees who had a document added to their eOPF since February 15, 2008 will receive an email. Initially, only one notification will be sent, even if multiple documents were added during this time period. In the future, employees will receive a separate e-mail for each document added.

If you have not yet logged into eOPF, please visit Langley's eOPF web page (<http://ohcm.larc.nasa.gov/eOPF/index.html>) for further information.

If you did not receive your eOPF User ID and Password, please call the NSSC Customer Contact Center at 1-877-NSSC123 (1-877-677-2123).